



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
WORK SESSION  
MONDAY, August 21, 2017 – 6:00 P.M.  
CITY HALL**

**MEMBERS PRESENT:** Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Melvin Baker; Jim Windham; David Eady; Mike Ready and Sarah Davis.

**OTHERS PRESENT:** Matt Pepper, Assistant City Manager; Lauran Willis, City Clerk; Jody Reid, Utility Superintendent; Lieutenant Jeff Novak, Hoyt & LaTrelle Oliver, Kendra Mayfield, Darryl & Teresa Welch, Norma Jones, Georgette Izen, Tim McGaffney, Jeff Wearing, Cheryl Ready, Mike Besaw, Samantha Lowe, Nicholas Cole, Jason Thomas, Frank Peay.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor  
Agenda: Attachment A

**Honorary Councilmember**

Mayor Roseberry introduced Frances Redick as the honorary councilmember for September appointed by Councilmember Mike Ready.

**Mayor's Announcements**

September meeting will be moved to September 11, 2017 due to the Labor Day holiday.

The Comprehensive Transportation Plan for Newton County will have an Open House on Wednesday, August 23, 6:00 pm to 8:00 pm at The Center.

**CITIZENS COMMENTS/CONCERNS**

None

**N. Emory Sewer Project – Sewer tap fees and various laws and regulations regarding septic systems.**

Assistant City Manager Matt Pepper presented a video that covered the importance of septic systems vs sewer systems. The following citizens expressed their concerns to Mayor and Council: Mike McQuaide 1026 Emory St.; Mike Besaw 1020 Emory St.; Frank Peay (formally of 1102 Emory St.), and Samantha Lowe 904 Emory St.; Nicholas Cole 1104 Emory St.; Jason Thomas 118 East Clark St.; Norma Jones 702 Emory St, and Georgette Izen 704 Emory St. After discussion Roseberry asked that Council submit their suggestions to Assistant City Manager Matt Pepper for continued discussion at the September 11 meeting. Attachment B

**Comprehensive Plan – Discussion regarding plan adopted in December 2007**

Assistant City Manager Matt Pepper said that John Devine with NEGRC has agreed to prepare the new comprehensive plan which is due by February 28, 2018 if Council approves. The plan takes approximately six months to prepare, we will need to appoint a steering committee advertise and hold public hearings. Roseberry appointed David Eady as Chair along with Mike Ready and asked them to appoint 4 additional members. All members are in favor of using John Devine and NEGRC. Roseberry authorized Matt to contact John Devine to begin the planning. Attachment C

**Annual Mayor and Council Retreat**

Roseberry said we are proposing that the retreat focus on long-term planning with emphasis on sustainability. After some discussion it was the consensus to hold this year's retreat at City Hall in the Community Room. A date and time to be announced.

**Whatcoat and Asbury Street Parking**

Kendra Mayfield from Oxford College presented the College's proposed parking development plan for Whatcoat Street. After discussion, Council requested that the College's present a redesign that would not include the East side of Whatcoat as a parking lot and to see if they can straighten or realign Asbury St to include more green space or a buffer between the street and the Church and bring back a new proposal. Attachment D

**Project Status and Engineer's Progress Reports**

Council asked Assistant City Manager Matt Pepper to contact the city engineer for an update on Moore Street Sidewalk and requested an update on the Asbury Street Park.

**Adjourn**

The Regular Session was adjourned at 7:33 pm.

**Executive Session**

**A motion was made by Windham, seconded by Eady to go into an Executive Session at 7:38 pm. Motion passed 7/0.**

Mayor Roseberry made an announcement regarding a personnel matter.

**A motion was made by Eady, seconded by Ready to leave the Executive Session at 7:40 pm. Motion passed 7/0.**

**A motion was made by Windham, seconded by Holt to adjourn the meeting at 7:40 pm. Motion passed 7/0.**

Respectfully Submitted;

Lauran Willis, CMC/FOA  
City Clerk